

Entry Criteria for 2016 Liquor License Lottery Entry to Apply for a Series 6, 7 and 9 Liquor Licenses

- I. **Entry Forms & Fees:** Entry forms, along with a \$100 non-refundable entry fee (\$100 for each entry), will be accepted by the Department of Liquor beginning 8:00 a.m. Monday, May 23, 2016, through 3:00 p.m. Monday, June 13, 2016. Entries submitted after 3:00 p.m. Monday, June 13, 2016, will NOT be accepted. All entry forms and fees must be received, accepted and date-stamped by the department prior to 3:00 pm Monday, June 13, 2016.
- II. **Entry Forms:**
 - a. are accepted by mail or in person at the
Arizona Department of Liquor (Industrial Commission of Arizona Building)
License Division
800 W. Washington, 5thFloor
Phoenix, Arizona 85007
Hours: **Open** M – F 8 – 5. **Closed** Wednesdays 12 noon – 5
 - b. online: <http://www.azliquor.gov/lottery.cfm>, then submitted with entry fee
 - c. shall be printed in black ink
 - d. no person shall submit more applications than the number of licenses available for each series in a county. For definition of person, please review [A.R.S. §4-101\(26\)](#)
 - e. Non-refundable entry fees are accepted in cash, check, money order, or cashiers check. Please write checks to the Arizona Department of Liquor. Credit card payments are not accepted.
- Reasons Entry Forms are Rejected/Returned:**
 - a. not completed in black ink
 - b. are incomplete
 - c. are illegible
 - d. not signed
 - e. not received prior to 3:00 p.m. Monday, June 13, 2016
 - f. \$100 non-refundable entry fee was not included
 - g. \$100 non-refundable entry fee check was returned for insufficient funds
- III. **Lottery Licenses & Fair Market Values:** Licenses offered in this lottery are listed on the Department of Liquor web site (<http://www.azliquor.gov/lottery.cfm>), in the office located in the Industrial Commission of Arizona Building, 800 W. Washington, 5thFloor, Phoenix, Arizona 85007, and on this entry form.
- IV. **Random Selection Drawing.** If the number of entrants exceed the number of licenses available in a county, a Random Selection Drawing will be conducted on Wednesday, July 13, 2016, at 10:00 a.m. in the auditorium of the Industrial Commission Building located at 800 W. Washington, Phoenix, Arizona 85007.

The random selection process will be overseen by an independent accounting firm that will:

- a. assign an ID number to each entrant to participate in the Drawing. Prior to the date of the Random Selection Drawing, the firm will mail, via U.S. Mail, assigned numbers to entrant's address as it appears on the entry form.
- b. during the Drawing, applicants and alternates will be drawn for each license series in each county.
- c. alternates will be eligible to apply for the license in the event a successful applicant elects to withdraw, forfeit, or is disqualified. A list of alternate applicants will be maintained until new licenses have been issued or when all alternates have been contacted by the Department.
- d. applicants and alternates named in the random selection drawing will be posted within 24 hours of the Drawing on the Arizona Department of Liquor Licenses and Control website (<http://www.azliquor.gov/lottery.cfm>) and Department of Liquor offices which are located in the Industrial Commission of Arizona Building, 800 W. Washington, 5thFloor, Phoenix, Arizona 85007.

- V. **Applicants Selected in the Drawing:** Upon completion of the Random Selection Drawing, selected applicants will be notified by U.S. Mail at the address as it appears on the entry form. Upon receipt of a completed application, questionnaire, fingerprint card, and fees the Department of Liquor will route the application to the appropriate local government for immediate posting at the proposed location and for processing. In addition to the state forms and fees, the local government may have their own application and fees.
- a. **Alternate Applicants:** Upon disqualification, withdrawal or forfeiture of an applicant selected in the Drawing, the option to apply for the license immediately goes to the alternate. The alternate will be notified by phone and/or email. This process will be repeated until an alternate is found who wishes to apply, or when all alternates have been contacted by the Department.

VI. **Disqualification, Withdrawal and Forfeiture:**

Disqualification: Applicants will be required to meet the qualifications of licensure before obtaining the license. (A.R.S. §4-202 and §4-203). When an applicant doesn't meet the qualifications, they are disqualified. Fees identified as "non-refundable" will not be returned.

Withdrawal: An applicant may withdraw at any time. Without exception, fees identified as "non-refundable" will not be returned.

Forfeiture: There are several ways to forfeit a lottery license. Here are some examples:

1. Without exception, when an entrant or applicant fails to pay fees in the manner and by the due dates described on this form, they forfeit the opportunity to apply.
2. Without exception, when an entrant fails to establish a physical location for the licensed business by Friday, July 13, 2018, they forfeit the opportunity to apply.

VII. **Fees:**

Non-refundable Fifty Percent (50%) Deposit: The non-refundable deposit of fifty percent (50%) of the fair market value of the license shall be paid (certified funds only) to the Department of Liquor before 3:00 p.m. Thursday, October 26, 2016. Without exception, failure to submit payment will result in automatic forfeiture.

Non-refundable Final Payment: Due dates for final payment are different for:

1. **Business Location Established** on the Entry Form:

In this case the balance of the fair market value will be paid (certified funds only):

- a. on the first business day to occur 105 days after application is processed, or
- b. within (5) business days after the Department of Liquor notifies the applicant that the license is ready for issuance.
- c. In either case, without exception, failure to submit payment will result in an automatic forfeiture.

2. **Business Location Not Established** on the Entry Form:

In this case, the balance of the fair market value will be paid (certified funds only) on Tuesday, April 25, 2017 (the first business day 180 days after the fifty percent (50%) deposit is due). Without exception, failure to submit payment will result in automatic forfeiture.

VIII. **Applications, Business Location Not Established:**

Entrants selected to apply for a 2016 lottery license must establish a business location and submit a completed application no later than Friday, July 13, 2018. Without exception, failure to do so will result in forfeiture of the lottery license and any previously submitted fees.

IX. **Non-transferable:**

Entry forms and eligibility to apply for a lottery license (determined by the Random Selection Drawing) are not transferrable. Lottery licenses are not transferrable until issued pursuant to A.R.S. §4-201. Entrants selected to apply for a liquor license are required to use the entrant's name and, when applicable, the corporation/LLC/partnership name submitted on this entry form when completing the application.

2016 Lottery Fees & Due Dates Table

Lottery statute & rule: A.R.S. §4-206.01 and A.A.C. R19-1-204

Activity	Deadline
DLLC post lottery documents on website	Wednesday, May 18, 2016
Lottery entry period (4-weeks)	Monday, May 23 through Monday, June 13, 2016
Random selection drawing (commence @ 10 a.m.)	Wednesday, July 13, 2016, 10 a.m.
DLLC post randomly selected applicants on website	Thursday, July 14, 2016
Selected applicants submit non-refundable 50% deposit (by 3 p.m., first day of business 105 days after drawing)	Wednesday, October 26, 2016
Non-refundable final fees and license issue date for entries with a pre-determined business location	First business day which occurs 105 days after application (not the Entry Form) is processed or when ready for issuance
Non-refundable final balance due for entries without a pre-determined business location (the balance of the fair market value is due on the first business day which occurs 180 days after the 50% deposit payment was due)	Tuesday, April 25, 2017
Completed applications (including the physical address for the liquor licensed business, fingerprints, questionnaires, manager's agreements, etc.) must be received by the department no later than 24 months after the random selection drawing was conducted	Friday, July 13, 2018

Lottery notes regarding local governing bodies:

- local governments must post lottery entry applications for 20 days.
- local governments have 60-days to submit recommendation regarding lottery applicants to DLLC.
- when DLLC receives a local government recommendation, a 15-day waiting period must pass prior to DLLC issuing the license.

(* indicates a non-refundable fee)

County	Series 6 (Bar)	Series 7 (Beer & Wine Bar)	Series 9 (Liquor Store)
Maricopa	10 available	8 available	12 available
Fair Market Value	78,850	17,550	238,400
50% Deposit*	39,425	8,775	119,200
Final Payment*	39,425	8,775	119,200
Application Fee*	\$ 100	\$ 100	\$ 100
Fingerprint Fee*	\$22 / \$35	\$22 / \$35	\$22 / \$35
Issuance Fee**	vary	vary	vary
Local Gov Fees	Contact Local Gov	Contact Local Gov	Contact Local Gov
Pinal	2 available	2 available	3 available
Fair Market Value	36,150	7,600	80,300
50% Deposit*	18,075	3,800	40,150
Final Payment*	18,075	3,800	40,150
Application Fee*	\$ 100	\$ 100	\$ 100
Fingerprint Fee*	\$22 / \$35	\$22 / \$35	\$22 / \$35
Issuance Fee**	vary	vary	vary
Local Gov Fees	Contact Local Gov	Contact Local Gov	Contact Local Gov
Yuma	1 available	0 available	0 available
Fair Market Value	49,550	NA	NA
50% Deposit*	24,775	NA	NA
Final Payment*	24,775	NA	NA
Application Fee*	\$ 100	NA	NA
Fingerprint Fee*	\$22 / \$35	NA	NA
Issuance Fee**	vary	vary	vary
Local Gov Fees	Contact Local Gov	Contact Local Gov	Contact Local Gov

* non refundable fees

**fees will vary based on the date the license is issued. Link to fees: http://www.azliquor.gov/forms/lic_licensefeeandtype.pdf.