



Arizona Department Liquor License and Control  
800 W Washington St. 5<sup>th</sup> Floor  
Phoenix, AZ 85007-2934  
[azliquor.gov](http://azliquor.gov)  
602-542-5141

**Access Code Request**

Date: \_\_\_\_\_

Owner/Licensee Name: \_\_\_\_\_

Arizona Liquor License Number(s), if applicable: \_\_\_\_\_

Legal Entity Name: \_\_\_\_\_

Legal Entity Address: \_\_\_\_\_

I request the access code for this entity be sent to the following email address (No physical addresses).

Email Address: \_\_\_\_\_

**Initial each of the following statements (required):**

\_\_\_\_\_ I understand the access code is to be treated as confidential as it is the electronic key that connects a system user with the code to all business records associated with the legal entity listed above.

\_\_\_\_\_ I understand I am only able to request access codes to a legal entity I own or am the licensee of record with the Arizona Department of Liquor.

\_\_\_\_\_ I understand misuse of an access code for personal benefit or to harm another may be construed as a criminal act subject to prosecution, and the access code is to be used as a State of Arizona Government web-based tool for official business only.

\_\_\_\_\_ I understand it is my responsibility, if I employ an agent or compliance company to engage in business with the Department of Liquor on behalf of my company, that I will first file an agent amendment with the agency (See Arizona State Revised Statute § 4-202.A).

I (Print Full Name) \_\_\_\_\_ hereby declare that I am the Current Owner of the above stated license.

Sign in front of Notary: \_\_\_\_\_  
(Current Agent/Individual as listed on the license certificate)

State of _____	<b>NOTARY</b>
County of _____	
Signed before me on this ____ day of _____, 20____.	
Notary Signature _____	
My commission expires on ____ / ____ / ____	